

# Vestar Alderwood Parkway

Lynnwood, Washington

## *Tenant Certificate of Insurance Requirements*

Dear Tenant and/or Tenant's Insurance Administrator,

The Tenant's Certificate of Insurance must be submitted prior to Delivery by Landlord of the Leased Premises to Tenant at Vestar Alderwood Parkway. Tenant's Certificate of Insurance must remain in effect, without interruption, during the entire term of Tenant's Lease Agreement and/or while Tenant occupies said Premises at Vestar Alderwood Parkway.

Tenant's Certificate of Insurance shall include Tenant's Specific Insurance Requirements (types, limits, etc.), outlined in Tenant's Lease Agreement, and said Certificate of Insurance shall include the correct insureds outlined below.

Lastly, please have Tenant's insurance carrier(s) automatically forward new Certificate(s) of Insurance (COI) to us when Tenant's insurance policy renews annually, changes mid-year or is canceled.

### The following parties **MUST** appear on the Tenant Certificate of Insurance:

#### CERTIFICATE HOLDER:

- 1) Vestar Alderwood Parkway, LLC  
2425 E. Camelback Rd  
Suite 750  
Phoenix, AZ 85016
- 2) Vestar Properties, Inc.  
828 N 10th Place  
Renton, WA 98057

#### ADDITIONAL INSURED'S:

- 1) Vestar Alderwood Parkway, LLC  
2425 E. Camelback Rd  
Suite 750  
Phoenix, AZ 85016
- 2) Vestar Properties, Inc.  
828 N 10th Place  
Renton, WA 98057

Please submit the requested COI within ten (10) days by one of the following methods to:

**EMAIL:** [alderwoodparkway@vestar.com](mailto:alderwoodparkway@vestar.com)

**MAIL:** Vestar Properties Inc.  
828 N 10th Place  
Renton, WA 98057

*-Thank you-*