



# SEMI-ANNUAL & ANNUAL GROSS SALES REPORTING FORM

\*Gross Sales Reports, which will include a monthly break-down of sales, are due within twenty (20) days after the close of each calendar semi-annual period, and within thirty (30) days after the close of each calendar year, unless otherwise stated in your Lease Agreement.

Tenant Name: \_\_\_\_\_

Property Name: University Plaza

Submit to: [AZSalesReporting@vestar.com](mailto:AZSalesReporting@vestar.com) (or) fax to: 480-966-5445

Gross Sales Reportings Year: \_\_\_\_\_

Semi-Annual Report  
Due by July 20

January	\$	_____
February	\$	_____
March	\$	_____
April	\$	_____
May	\$	_____
June	\$	_____

1st Half Subtotal:  
\$ \_\_\_\_\_

Annual Report  
Due by January 30

July	\$	_____
August	\$	_____
September	\$	_____
October	\$	_____
November	\$	_____
December	\$	_____

2nd Half Subtotal:  
\$ \_\_\_\_\_

ANNUAL TOTAL: \$ \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Company: \_\_\_\_\_