



## **GROSS SALES MONTHLY REPORTING- 2020**

TENANT NAME:

SHOPPING CENTER:

MONTH:

Total Gross Sales	_____
Minus Any returns/refunds	_____
Minus City & State Sales Tax	_____
<b><u>Total Adjusted Gross Sales</u></b>	_____

**\*\* Gross sales reporting is due within 20 days of each month and an Annual report within 30 days after the new year commences according to your lease. \*\***

Please email this report to [lgiggey@vestar.com](mailto:lgiggey@vestar.com)

Vestar Property Management  
14697 Delaware Street  
Ste. 850  
720-352-6795 Phone