

# Scottsdale Promenade

Scottsdale, AZ 85254

## *Tenant Certificate of Insurance Requirements*

Dear Tenant and/or Tenant's Insurance Administrator,

The Tenant's Certificate of Insurance must be submitted prior to Delivery by Landlord of the Leased Premises to Tenant at Tempe Marketplace. Tenant's Certificate of Insurance must remain in effect, without interruption, during the entire term of Tenant's Lease Agreement and/or while Tenant occupies said Premises at Tempe Marketplace.

Tenant's Certificate of Insurance shall include Tenant's Specific Insurance Requirements (types, limits, etc.), outlined in Tenant's Lease Agreement, and said Certificate of Insurance shall include the correct insureds outlined below.

Lastly, please have Tenant's insurance carrier(s) automatically forward new Certificate(s) of Insurance (COI) to us when Tenant's insurance policy renews annually, changes mid-year or is canceled.

### The following parties **MUST** appear on the Tenant Certificate of Insurance:

#### CERTIFICATE HOLDER:

**Scottsdale Promenade, LLC**  
**c/o Vestar Property Management**  
2415 E Camelback Rd.  
Suite 100  
Phoenix, AZ 85016

#### ADDITIONAL INSURED'S:

**1.) Vestar Property Management**  
2415 E. Camelback Rd.  
Suite 100  
Phoenix, AZ 85016

**2.) Scottsdale Promenade, LLC**  
2810 N. Church St.  
Suite 77051  
Wilmington, DE 19802-4447  
Attn: David Megdal

**3.) Tenant's dba name & Store #**  
(if different from insured's entity name)

Please submit the requested COI within ten (10) days by one of the following methods to:

**EMAIL:** [AZCOI@Vestar.com](mailto:AZCOI@Vestar.com)

**MAIL:** **Scottsdale Promenade, LLC**  
**c/o Vestar Property Management**  
2415 E. Camelback Rd.  
Suite 100  
Phoenix, AZ 85016

*-Thank you-*