

# Scottsdale Towne Center

## *Tenant Certificate of Insurance Requirements*

Dear Tenant and/or Tenant's Insurance Administrator,

The following Tenant Insurance Requirements pertain to Scottsdale Towne Center located at 15444-15784 North Frank Lloyd Wright Blvd., Scottsdale, Arizona 85260. Tenant's Certificate of Insurance must be submitted (along with Tenant's Security Deposit, if applicable) prior to delivery, by Landlord, of the leased Premises to Tenant, and will remain in effect, without interruption, during the entire term of Tenant's Lease Agreement and/or while Tenant occupies any said Premises at Scottsdale Towne Center.

Tenant's Certificate of Insurance will include Tenant's specific insurance requirements (liability, property, auto, workman's compensation, etc.) insurance coverage(s) and limit(s) specified in Tenant's Lease Agreement; and said insurance will include the Certificate Holder and ALL Additional Insureds outlined below.

Lastly, please be sure Tenant's insurance carrier automatically forwards a new Certificate of Insurance (COI) to us when any of tenant's insurance coverage(s)/limit(s) renews, changes mid-year and is canceled.

### The following parties **MUST** appear on the Tenant Certificate of Insurance:

#### CERTIFICATE HOLDER:

- **Imagine Scottsdale Towne Center, LLC**  
2415 East Camelback Rd.  
Suite 100  
Phoenix, AZ 85016

#### ADDITIONAL INSURED'S:

- **Imagine Scottsdale Towne Center, LLC**
- **Oceanview Life & Annuity Company, LLC**
- **Vestar Properties, Inc.**
- **Tenant's dba Name & Store #**  
*(if different from insured's entity name)*

Please submit the requested COI within ten (10) days by ONE of the following methods to:

**EMAIL:** [AZCOI@vestar.com](mailto:AZCOI@vestar.com)

**MAIL:** Imagine Scottsdale Towne Center, LLC  
c/o Vestar Property Management  
2415 East Camelback Road  
Suite 100  
Phoenix, AZ 85016

*-Thank you-*