

# Surprise Towne Center II

Surprise, AZ 85374

## Tenant Certificate of Insurance Requirements

Dear Tenant and/or Tenant's Insurance Administrator,

The Tenant's Certificate of Insurance must be submitted prior to Delivery by Landlord of the Leased Premises to Tenant at Surprise Towne Center II. Tenant's Certificate of Insurance must remain in effect, without interruption, during the entire term of Tenant's Lease Agreement and/or while Tenant occupies said Premises at Surprise Towne Center II.

Tenant's Certificate of Insurance shall include Tenant's Specific Insurance Requirements (types, limits, etc.), outlined in Tenant's Lease Agreement, and said Certificate of Insurance shall include the correct insureds outlined below.

Lastly, please have Tenant's insurance carrier(s) automatically forward new Certificate(s) of Insurance (COI) to us when Tenant's insurance policy renews annually, changes mid-year or is canceled.

### The following parties MUST appear on the Tenant Certificate of Insurance:

#### CERTIFICATE HOLDER:

**Surprise TC II Holdings, LLC  
C/O Vestar Property Management  
2415 E. Camelback Rd  
Suite 100  
Phoenix, AZ 85016**

#### ADDITIONAL INSURED'S:

- 1) **Surprise TC II Holdings, LLC  
C/O Vestar Property Management  
2415 E. Camelback Rd  
Suite 100  
Phoenix, AZ 85016**
- 2) **Vestar Properties, Inc.  
Surprise Towne Center  
Heitman Capital Management LLC  
191 N. Wacker Dr.  
Suite 2500  
Chicago, IL 60606**
- 3) **Tenant's dba Name & Store #  
(if different from insured's entity name)**

Please submit the requested COI within ten (10) days by one of the following methods to:

**EMAIL:** [AZCOI@vestar.com](mailto:AZCOI@vestar.com)

**FAX:** 480-966-5445

**MAIL:** Surprise TC II Holdings, LLC  
c/o Vestar Property Management  
2000 E. Rio Salado Parkway  
Suite 1150  
Tempe, AZ 85281

*-Thank you-*