

Dear Valued Tenants,

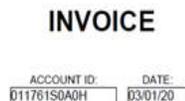
Vestar is transitioning all payment receipts to be received electronically and will no longer be accepting physical check payments in the near future. In order to ensure your payments continue to be processed in a timely manner, please select 1 of the 2 options listed below:

**1. Register with ClickPay**

1. **Go to:** [www.ClickPay.com/Vestar](http://www.ClickPay.com/Vestar)
2. Click **Register**
3. **Create** your online profile with ClickPay
4. **Add Your Unit** using your Account ID\* located on monthly statement
5. Set up **Automatic Payments** or click **Pay Now** to make one-time payments via e-check, debit or credit card

\*Account ID (which is the Lease Id + the Suite ID) is located in the top right-hand corner of your monthly statement.

*Example:*



Visit [ClickPay's Support Center](http://www.ClickPay.com/Help) at [www.ClickPay.com/Help](http://www.ClickPay.com/Help) for access to FAQ's, step-by-step walkthroughs, help with account or payment set up and access to email/phone/live chat support.

**2. Set up a direct EFT payment through your banking institution:**

- You can email your company's ACH request form to [ar@vestar.com](mailto:ar@vestar.com) for completion
- You can contact your Property Manager to obtain banking information directly

Thank you for your prompt attention to this matter!

**Your Vestar Property Management Team**